

INSTRUCTIONS TO AUTORS

The *Review of the Bulgarian Geological Society* appears in three issues per year. It publishes papers presenting original scientific results covering all fields of geology, book reviews, discussions and news.

Manuscripts

The manuscripts should not exceed 20 A4 pages including the list of references, figures and tables. Submission of both high-quality hard copy and electronic version of the whole manuscript on CR-ROM disc is recommended. Foreign authors can e-mail the manuscript files to the chief editor's address, but taking care for possible e-mail size limitations. The manuscripts texts should be typed using Word for Windows processing package (Times New Roman 12 pts, line spacing 1.5).

The articles include title page, main text and list of references as well as tables, figures, plates and accompanying captions. Title page, main text, and list of references should be contained within a single file free of figures and tables.

Title page comprises: *article title, name and surname of the author(s)* (no initials are possible), *affiliation(s)*, *E-mail address(es)*, *abstract* and up to seven *key words*. The abstract should not exceed 250 words and should be written both in the original language of the article and in English. The editorial board takes the care for the Bulgarian transliteration of foreign authors' names, and Bulgarian translation of title, abstract, and key words.

Headings should be used to break the **main text** into sections, as only three orders of headings are possible. *Introduction, Materials and methods of study, Obtained results, Discussion, Conclusions* and *Acknowledgements* are normally used. The main text should be plain: no underlinings, expansion, bold or italic (excepting the fossil names that must be given in italic) should be used. All headings as well as the first subsequent paragraph should begin without indent. The International System of Units (SI) is used. Traditional pre-SI units (Å, kbar, Ma, ...) are allowed too. The authors should mark the preferred position of figures and tables on the margins of the printed manuscript and by using Insert/Comment in the electronic version of the main text.

The list of **references**, given in alphabetical order at the end of the article, must include all publications cited in the text. The most common cases of citation should be given as follows:

- Dabovski, Ch., I. Zagorchev. 2009. Introduction: Mesozoic evolution and Alpine structure. – In: Zagorchev, I., Ch. Dabovski, T. Nikolov (Eds.). *Geology of Bulgaria. Vol. II, Part 5. Mesozoic geology*. Sofia, Prof. Marin Drinov Academic Publishing House, 13–38 (in Bulgarian with an English abstract).
- Kunov, A., R. Nakov, K. Belivanov. 1996. The secondary quartzites in the vicinity of Duni (Eastern Srednogorie). – *Rev. Bulg. Geol. Soc.*, 57, 1, 1–8 (in Bulgarian with an English abstract).
- Nikolov, T. 1982. *Les Ammonites de la Famille Berriasellidae Spath, 1922 (Tithonique Superieuer-Berriasien)*. Sofia, Acad. bulg. Sci., 251 p.
- Perch-Nielsen, K. 1985. Mesozoic calcareous nannofossils. – In: Bolli, H. M., J. B. Saunders, K. Perch-Nielsen (Eds.). *Plankton Stratigraphy*. Cambridge, Cambridge Univ. Press, 427–554.

If the paper is written in a language other than Bulgarian than the cited Bulgarian titles and associated bibliographical data should be translated into the respective language. Bulgarian Journals are referred in accordance with the abbreviations published by M. Kehayova in *Geologica Balcanica*, 1976, 6.1 and 6.2.

Tables should be prepared in Word, using the TAB key function, or Word Table format. In the last case the tables cannot be larger than 16.5×24 cm. No visible vertical or horizontal rules should be used to frame the columns. Each table should be submitted in a separate file and printed on separate sheets of A4 paper.

All **figures** should be of good quality. Authors will be required to supply high-resolution jpg, eps, cdr or tif formats (300–1200 dpi). Figures should be submitted in the desired final size. The maximal size is 16.5×24 cm (the width of the print area) or 8×24 cm (one column width).

Composite figures (plates) are allowed. Each figure in the plate must have an identification label in the lower or upper left corner (a, b, c, ...). The admissible size of the **plates** is 16.5×24 cm. The photographs must be of high quality, good contrast and well arranged in the plate; otherwise they will be rejected.

Each figure/plate should be submitted in a separate file and printed on a separate sheet of A4 paper.

Captions to the figures, tables and plates should be supplied in two languages: Bulgarian and other, submitted in a separate file, and typed on a separate sheet.

Manuscripts not corresponding to the technical requirements will receive no further consideration.

Revision of manuscripts

The editorial board is responsible for the thorough review of all submitted manuscripts by two reviewers. The dates of receiving and acceptance of manuscripts are indicated at the end of the published articles.

Copyright

All authors submitting their manuscripts must sign statement transferring the copyright to their articles to the *Review of the Bulgarian Geological Society*.

Authors are also obliged to conform with the recommendations of the Editorial board if revision of the text is needed and to submit the final version of their manuscripts both on diskette and printed.

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